

# Water efficiency checklist

Stay on top of your water usage, identify hidden leaks, and implement immediate savings by conducting a regular walkabout using the below checklist.



Date

Category	Item	Checked?	Action/comment
01	Sinks & taps Are taps fully turned off after hand washing?	Yes No	
02	Sinks & taps Are there any dripping taps that need fixing?	Yes No	
03	Sinks & taps Do taps have aerators or flow restrictors to reduce water waste?	Yes No	
04	Toilets & urinals Do toilets stop running after flushing?	Yes No	
05	Toilets & urinals Are urinals set on timers or motion sensors to prevent constant flushing?	Yes No	
06	Toilets & urinals Are dual-flush or low-flow toilets installed where possible?	Yes No	
07	Water stations Do water refill stations stop running after use?	Yes No	
08	Water stations Are there any leaks or constantly dripping fountains?	Yes No	
09	Outside Are outdoor taps turned off properly after use?	Yes No	
10	Outside Are there soggy or flooded areas on the school grounds that might indicate a hidden leak?	Yes No	
11	Outside Are sprinkler systems watering the grass and plants, not the pavement?	Yes No	
12	Outside Do you collect rainwater to reuse?.	Yes No	

Category	Item	Checked?	Action/comment
13	Leak detection	Are there signs of leaks in bathrooms, kitchens, or under sinks?	Yes No
14	Leak detection	Is the water meter checked when no one is using water to spot hidden leaks?	Yes No
15	Kitchen	Are dishwashers only used when full?	Yes No
16	Kitchen	Do cleaning routines use the minimum water needed?	Yes No
17	Engagement	Are there posters or signs near sinks and fountains reminding students to save water?	Yes No
18	Engagement	Are students encouraged to report leaking taps or running toilets?	Yes No
19	Engagement	Is there a student-led water conservation team or "Water Watch" group?	Yes No
20	Water management	Do you track your water usage?	Yes No
21	Water management	Do you have a water reduction goal or target?	Yes No
22	Water management	Is water data shared with staff and students?	Yes No

**Other notes**

**Need help to identify potential water inefficiencies?**

Schedule your comprehensive water audit with Zenergi and begin your journey towards a more efficient, cost-effective, and sustainable future.

+44 (0)2380 286300

[hello@zenergi.co.uk](mailto:hello@zenergi.co.uk)

[zenergi.co.uk](https://zenergi.co.uk)